

ESTD. 1996

**MEGSI**

★ TRAIN.EQUIP.BUILD ★

Myanmar Evangelical  
Graduate School of Theology

# Student Handbook

2026-2027 Academic Year

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## INTRODUCTION

MEGST provides the Student Handbook updated yearly for students across all programs (MDiv, MTh, DMin, GDCM, GDWM, and MAOL). It is also available on the website ([www.megst.org](http://www.megst.org)) It is likened to the ‘second bible’ for students to follow, outlining official information and expectations in line with the ethos and culture of MEGST.

## INSTITUTIONAL INFORMATION

An inter-denominational theological institution, MEGST was established in 1996 under the vision of Myanmar Evangelical Christian Alliance (MECA), with the leadership of Rev. Dr. J. Ral Buai, Rev. Dr. Aung Mang, and Dr. Kawlthangvuta, to provide international education locally. The former principals include Rev. Dr. Aung Mang, Rev. San Cung Nung, and Rev. Dr. CK Hrang Tiam.

### 1. Vision, Mission, and Values

#### Our Vision

MEGST trains and equips Christians to be Christ-like leaders who build up the church and the nation of Myanmar and beyond.

#### Our Mission and Values

We value the gospel of Jesus Christ, therefore:

1. We equip students with the knowledge of the Word of God and methods of ministry.
2. We train students for a mission to reach the unreached and plant churches among them.
3. We provide a theological education that equips students to live for and serve Jesus Christ in any vocation.

We value unity and diversity, therefore:

1. We equip students from various denominations and diverse ethnic groups.
2. Our faculty comprises people from different denominations and ethnic groups.
3. We respect other cultures and so teach in a culturally relevant way.

We value academic excellence, therefore:

1. We aim to be the graduate seminary of choice in Myanmar.
2. We maintain international accreditation with the Asia Theological Association.
3. We seek to achieve international standards of research and scholarship for the local context and beyond.
4. We offer an Intensive English Program (IEP) course for our students.

We value holistic education with life-long learning, therefore:

1. Our education is practice-relevant and encourages students to be lifelong learners.
2. We seek to offer a lifelong learning resource for Christians, as well as specific refresher programs and short courses for our alumni. To this end, we explore ways to provide greater educational access for students in Yangon through night and weekend classes, and for students beyond Yangon through extension centers and distance-learning programs.
3. We commit to providing education on a Christian basis in English.

We value community, therefore:

1. We work to protect and develop an evangelical faith with an interdenominational spirit.
2. We equally and mutually respect and serve one another regardless of age, gender, ethnicity, or denomination.
3. Our main site is an urban campus with core programs and access to a wider community.
4. We have the MEGST Alumni Association, which is not yet vibrant.
5. We have student-led weekday activities and weekend ministry among churches and para-church organizations.

We value sustainability, therefore:

1. We strive for organizational sustainability.
2. We recognize our dependence on overseas supporters and work to involve them in our ministry and maintain good relationships.
3. We will explore and develop opportunities consistent with our core business of education to generate income and take responsibility for a sustainable future.

## 2. Faculty, Staff & Administration Committees

### Faculty

1. Rev. Dr. Ronald Lal Dinsuah, *ThD in Old Testament*  
Principal, Biblical Studies Department Head, and Lecturer
2. Rev. Dr. Stephen Vum Cung Nung, *PhD in Inter-cultural Studies*  
Academic Dean, Inter-cultural Studies Department Head, and Lecturer
3. Dr. Aung Htoo, *PhD in Theology*  
Public Relations In-Charge, MEGST Journal In-Charge, Theological Studies Department Head, and Lecturer
4. Dr. Ning Ngaih Lian, *PhD in Transformational Learning*  
Post-graduate Director, Pastoral Studies Department Head, and Lecturer
5. Rev Ciin Suan Piang, *MTh in New Testament*  
Dean of Students, Male Warden, Newsletter In-Charge, and Lecturer
6. Rev. Hmet Lian Thang, *MTh in Missiology*  
Lecturer
7. Lect. Khaung Latt Ram, *MTh in Old Testament*  
Lecturer
8. Lect. Nant Aye Aye Than, *MTh in Pastoral Studies*  
Chaplain and Lecturer

### Faculty on Study Leave

1. Lect. Tha Lian Ci, *MTh in Old Testament*
2. Lect. David Van Lian, *MTh in New Testament*
3. Mr. Thang Mana, MDiv

### Adjunct Faculty

1. Rev. Dr. Peter Thein Nyunt, *PhD in Missiology*. (Myanmar)
2. Rev. Dr. David Go Lian Suum, *DWS* (Myanmar)
3. Rev. Dr. Luan Khen Khua Thang, *PhD in New Testament* (Myanmar)
4. Dr. Anna Sui Hluan, *PhD in New Testament* (Myanmar)
5. Rev. Dr. Austin Lee House, *DMiss* (USA)
6. Rev. Dr. Paul Barker, *PhD in Old Testament* (Australia)
7. Dr. John de Jong, *PhD in Old Testament* (New Zealand)
8. Dr. Stephanie Larsen, *PhD* (USA)
9. Dr. Hallur Mortensen, *PhD* (Japan)
10. Dr. Esa Austero, *ThD* (USA)
11. Rev. Dr. Cin Khan Vum, *PhD* (Myanmar)
12. Dr. Ngun Nawl, *DMin* (Myanmar)
13. Lect. Peter Dawt Cung, *MTh* (Myanmar)

### Staff

1. Dr. Dawt Hlei Mawi, *PhD in Library & Information*, Librarian, and Female Warden
2. Ms. Cing Hau Lun, *MDiv*, Assistant Librarian
3. Mr. James Lehme, *BTh*, General Manager

4. Mr. Htashin James, *MDiv*, Registrar
5. Ms. Awi San Lian, *MDiv*, Office Assistant
6. Mr. Paul Tluang Cung Thang, General Worker

#### **Executive Committee**

Rev. Dr. Ronald Lal Dinsuah, *Principal*  
Rev. Dr. Stephen Vum Cung Nung, *Academic Dean*  
Dr. Aung Htoo, *In-Charge of Public Relations*  
Rev. Ciin Suan Piang, *Dean of Students*  
Mr. James Lehme, *General Manager*  
Dr. Ning Ngaih Lian, *Co-opted Member*

#### **Academic Committee**

The committee comprises the Principal, Academic Dean, all HODs, all In-Charges of Programs, and the Registrar. Its purpose is to enhance the effectiveness of all MEGST programs and curricula, with an impact aligned with the graduate profile.

#### **Admission Committee**

This committee is annually formed with 2-3 faculty members, headed by the Academic Dean and the Registrar. It handles the entire admissions process, from preparing entrance exam questions to admitting new students to their respective programs.

#### **Disciplinary Committee**

This committee, which consists of the Principal, Academic Dean, and Dean of Students, plus any two other faculty members, takes disciplinary action when necessary, including termination of studies or other penalties, depending on the cases that arise.

#### **Postgraduate Committee**

This committee is composed of full-time faculty who teach the MTh and D. Min. programs. Its purpose is to ensure the overall performance of the postgraduate program.

## ACADEMIC INFORMATION

### 1. Admission Requirements

A complete “Application Form” set is available at the MEGST office and on the website ([www.megst.org](http://www.megst.org)). The deadline to submit it is the last week of January every year at the latest, or as stated in the program information.

#### Entrance Exams (MDiv, MTh)

Every prospective student must sit the ‘IEP Entrance Test,’ an English proficiency exam set by the Admission Committee in late February every year. This test covers Listening, Reading, Writing, and Speaking (4 skills). Those who pass this test must join the IEP for three months, without fail. Whoever fails to join or complete the IEP cannot register for official student status unless the Admission Committee grants special permission. At the completion of the IEP, students must take the MEGST Entrance Test.

Only applicants who pass the “MEGST Entrance (usually late May) will be allowed to register for official enrollment. Students who did not attend IEP but passed the MEGST Entrance are expected to attend IEP before starting their second year of study. However, admission to all degree programs is provisional. Most importantly, the Academic Committee’s decision in enforcing these regulations is the final authority.

#### Enrollment & Registration

1. The Registrar’s Office prepares a worksheet for students that outlines course requirements.
2. Any student taking 12 or more units per semester is considered a full-time MEGST student. Students should note, however, that 15 units per semester are required for graduation within the suggested period. A load of 16 units is equivalent to about 45 hours of study per week.
3. Each student must secure a ‘Registration Form’ from the Registrar and complete the ‘Registration Form’ with the corresponding schedule of study, and then secure the advisor’s signature or approval. Students are encouraged to consult any faculty member for advice on which courses to take this semester.
4. Students are to secure the Registrar’s signature and the Cashier’s assessment before going to the Financial Desk for payment.
5. All students must register on ‘Registration Day’ and present themselves on ‘Orientation Day,’ both of which are listed on the Academic Calendar.
6. In exceptional cases, a one-week extension (with acceptable reasons) will be granted to late registrants with a late fee applied. No student may enter a course later than one week after the beginning of the academic year.

### 2. Standards and Disciplines (Across all programs)

1. Any student who is absent from three of the three-hour classes must drop the course.
2. Arriving 15 minutes late to class after it has started is considered an absence.
3. A deduction of marks applies for coming late and leaving before the end of the class without prior permission.

#### Continuation and Termination of Study

To continue the study enrolled in,

1. Students must maintain a minimum GPA of 2.7 (B-).
2. If a student falls below 2.7, he/she will be placed on academic probation. If a first-year student’s average is below 2.7 (B-) in the first semester, s/he will be placed on probation.

They will take extra English tuition, and their subject load will be reduced, and s/he must retake IEP in the following year.

3. The Academic Committee will review the academic performances of each student and place them on warning and probation, depending on the following:
  - a) If the student's GPA falls below 2.7, s/he will be placed on probation. As soon as he/she attains a GPA of 2.7 or above in the succeeding Semester, the probation will be lifted.
  - b) If the student has a GPA below 2.7 in the next semester, the student will be required to repeat a year.
4. Continued study at MEGST depends upon evidence of spiritual maturity, character, and commitment to the Christian community. A student may be asked to discontinue or postpone his studies if the faculty deems it advisable.
5. Enrolment for continued study is possible if there are no outstanding accounts with the Financial Desk.

Termination may happen for any reason, such as:

1. Failure to maintain a satisfactory academic record.
2. Lack of aptitude or personal fitness for Christian ministry.
3. Behaviour that violates the Statement of Faith, Philosophy Statement, Policies, and generally acknowledged standards of the institution.
4. Behaviour that is disruptive to the educational process.

#### Grading System (Across all programs)

Letter	Numeral Point	Grade Point	Descriptor	Comments
A+	100-96.01	4.0	Superlative	<i>Work of exceptional quality</i>
A	96-93.01	3.7	Outstanding	<i>Work of excellent quality</i>
A-	93-89.01	3.5	Superior	<i>Demonstrates full grasp of course content</i>
B+	89-85.01	3.3	Very Good	<i>Mastery of the course content</i>
B	85-82.01	3.0	Good	<i>Commendable work</i>
B-	82-79.01	2.7	Satisfactory	<i>Work is of good quality, with some flaws</i>
C+	79-75.01	2.5	Adequate	<i>Some good work but also flaws which detract from the quality.</i>
C	75-72.01	2.3	Acceptable	<i>Some good points but also many flaws</i>
C-	72-69.01	2.0	Marginal	<i>Minimal passing quality, major flaws</i>
D+	69-65.01	1.7	Barely Passs	<i>Weak/simplistic presentation. Shows limited understanding of relevant material and demonstrates some grasp of course content.</i>
D	65-60	1.5	Probationary Pass	<i>Work is not of passing quality. Receives a probationary pass in the expectation that future work will improve.</i>
F	59 and below	1.0	Failure	<i>Failure to meet minimal requirements with no credit given. Work is very weak in all areas</i>
I	Incomplete			

## **Plagiarism & Its Consequences**

Plagiarism is the act of taking another person's writing, conversation, song, or even idea and pretending it is one's own. This includes information from web pages, books, songs, television shows, email messages, interviews, articles, artworks, or any other medium. It is a serious violation of academic and ministerial ethics.

Therefore, MEGST will not tolerate plagiarism in any form. The consequences are:

1. First offence: the student fails the paper and must rewrite a completely new paper on a new topic, but the maximum mark for that paper is a bare pass (other marks for that subject are unaffected).
2. Second offence: the student fails the subject and must repeat the whole subject.
3. Third offence: the student is expelled from MEGST.

Each offence is to be reported to the Academic Dean, who will record it, notify all faculty, and issue a warning to the student.

## **Guidelines for AI Use (MDiv, MTh, DMin, GDCE, GDWM)**

For all assignments and academic work across programs, all students must abide by the following guidelines.

### ***Acceptable Use***

1. Brainstorming: Brainstorm ideas for an essay. It's like brainstorming with classmates or using library resources.
2. Finding Sources: Find possible resources for an assignment. It's like searching for resources on a college library website.
3. Checking the meaning of words/phrases. It's like using an electronic dictionary.
4. Formatting references: Format in-text citations and reference list. It's like using citation generators such as EndNote.
5. Proofreading: Review spelling, grammar, vocabulary, tone, clarity, and cohesion. It's like an editing tool or a teacher.
6. Pronunciation Practice: Practice pronunciation with AI feedback. It's like receiving advice from a teacher.

### ***Unacceptable Uses of AI***

1. Do not ask AI to translate texts instead of you reading them in English.
2. Do not ask AI to summarize texts instead of reading them yourself.
3. Do not ask AI to paraphrase; rather, practice these skills yourself.
4. Do not ask AI to translate an essay or script you wrote in your first language into English.
5. Do not ask AI to create essay outlines instead of planning them yourself.
6. Do not ask AI to write full sentences, paragraphs, or entire essays.
7. Do not ask AI to create presentation slides or scripts for speaking.
8. Do not ask AI to edit your writing without critically evaluating the AI changes.

**NOTICE:** Other uses of AI not listed above may also be considered misuse.

### ***Responsibilities and Consequences***

- AI can make mistakes. Always critically evaluate all AI output.
- You must acknowledge the use of AI in all your written work and must always take responsibility for the work you hand in.
- Misuse of AI may be considered academic misconduct and have serious consequences.

Misusing AI or MT—such as submitting AI-generated essays or using translation tools to bypass English writing tasks—may be considered academic misconduct. This can have serious consequences, including warnings, failing grades, or even affecting your

enrolment at MEGST. If you are unsure whether your use of AI or MT is appropriate, always ask your teacher.

### **Online Class Zoom Etiquette Tips (GDCE & GDWM)**

Different classes may call for different protocols. If facilitators have their own preferences for class interaction, they likely provide instructions in the syllabus or during the first class. Feel free to ask the facilitator any questions on how to interact online.

#### ***Class Preparation***

1. Practice using Zoom prior to your first meeting. Zoom is very simple, but learning its features beforehand will help ensure you are ready when the class is live. Check your internet connection and make sure the device's battery is fully charged.
2. Sign in from the Zoom application using your full name or first and last name to make it easier for your instructor to take attendance or sort you into Breakout rooms.
3. Avoid multitasking (e.g., checking your emails or looking at your phone) while attending your virtual class. Stay engaged in class activities and turn off any distracting devices.
4. Think of Zoom meetings as face-to-face interactions and conduct yourself as you would in a non-virtual classroom with your instructor and peers.
5. Dress as if you are coming to the physical classroom.

#### ***Using the Audio***

1. You will be automatically muted, or you may mute yourself when you join classes.
2. Once your instructor calls on you, unmute yourself and speak. When you have finished speaking, indicate you are done by saying something like "That's all" or "Thank you" and then mute your microphone again.
3. If you wish to speak or ask a question, click the "Raise Hand" button and wait for the facilitator to call on you.
4. Consider using a headset with an external mic for the best audio quality.
5. Avoid talking over or at the same time as other students.

#### ***Using the Camera***

1. Make sure your video is on so the facilitator and peers can see you. You may blank your video camera for a moment if you need to yawn, sneeze, blow your nose, or do something you don't want your classmates to see, etc.
2. The student can turn off the video if he/she must leave the computer for a few minutes, after asking the instructor for permission in a private chat box.
3. Use a Virtual Background or Zoom's blur feature to hide any visual distractions or things that you don't want others to see.
4. If you have limited network bandwidth and you cannot turn on your video, upload a professional picture of yourself to your Zoom account.
5. If you choose to turn off your video, demonstrate your attentiveness by typing questions, comments, or answers in the chat box, or use the non-verbal communication tools in Zoom to provide feedback to your instructor. But avoid using the chat box for private or side conversations with your peers.

### **Dishonesty and Penalty (MDiv & MTh)**

In writing assignments & examinations,

1. Any work done by anyone other than the student constitutes dishonesty. Securing anyone to write any portion of the work action unless the action is approved by the teacher. All work assigned is to be completed personally.

2. Copying a fellow student's work, either with or without the permission of the owner, is absolutely prohibited.
3. Using notes, books, or Bibles to complete examinations and tests without the teacher's permission is another form of cheating, except for open-book or take-home exams.
4. Sharing and receiving information during tests and examinations is absolutely prohibited. Students who share previously submitted and/or graded work, as well as the student who receives such work, will be subject to disciplinary action.
5. Leaving the examination/testing room without the permission of the professor or invigilator is strictly prohibited. When permission is granted to leave the room temporarily, the student should not go anywhere else or do anything other than what the permission allows, or s/he will be asked to write a letter explaining his/her action.

Therefore, MEGST will not tolerate any cheating in writing assignments and examinations. The consequences are:

1. First offense: the student will fail that test, exam, or paper.
2. Second offense: the student will automatically fail that course.
3. Third offense: the student will be dismissed from the seminary.

### **3. Graduate Profile**

MEGST exists to see Christian leaders trained, equipped, and transformed in personal and vocational life. From an evangelical foundation, MEGST aims to pursue excellence in holistic development.

#### **Knowledge**

To this end, MEGST graduates should have:

1. A sound knowledge of the content of the scriptures and how the various portions canonically fit together for the redemptive work of God for humanity. Students should be able to critically evaluate biblical contexts and apply biblical principles to practice in their present contexts.
2. A clear understanding of Christian doctrines, the historical and evangelical theology of the Church. Graduates should have a clear understanding of how theology develops from context and, therefore, be able to construct their own relevant contextual theology.
3. Awareness of current ministerial issues through the multiple lenses of the Bible, history, theology, and context. Students should be able to engage with the world, be socially and politically aware, and practice and work for discipleship, Christian unity, nurture, counseling, servant leadership, and preaching.
4. Familiarity with key concepts of the biblical foundation of the mission of God and its theological framework for missions. Graduates should be aware of the missiological issues and cultural appropriateness for church planting, church growth, and holistic missions.
5. Strong position in evaluating the nature and impact of culture from a genuine Christian Worldview, particularly in relation to the history, doctrines, and practices of Buddhism.
6. A basic understanding of Christian history with particular attention to the Asian churches, including Myanmar, and the distinctive history, doctrine, and practices of major protestant denominations.
7. A fundamental understanding of Christian educational approaches to the Church, with special emphasis on holistic child development.

#### **Skills**

To this end, MEGST graduates should have the ability to:

1. Interpret any biblical text according to its own context and apply it to the given context, responding to contemporary issues.

2. Critically analyze current theological issues from an evangelical perspective.
3. Study, teach, and preach the Bible inductively and synthetically, as a basis for engaging with any and all aspects of life.
4. Interact with and contribute to current scholarship.
5. Create a leadership environment that is characterized by Christian unity, respect, and team spirit, and be able to work in Christian ministry interdenominationally, inter-tribally, and internationally.
6. Nurture, mentor, and train others at both an individual and group level through discipleship, small group ministry, and formal/informal teaching and preaching contexts.
7. Evaluate contemporary mission methods in light of Scripture. Graduates should be able to develop missional insights to communicate the Gospel effectively.
8. Speak, read, and write a standard level of English for access to theological resources and continuing education.
9. Be life-long learners and critical thinkers who take responsibility for their own learning.
10. Express their faith to others with confidence and defend it with gentleness and respect.
11. Participate fully in the life of the church and serve according to their gifts and abilities.

### **Life**

To this end, MEGST graduates should have a commitment to:

1. Be people of prayer, faith, love, and hope.
2. Be agents of peace and harmony in each of the different communities to which they belong.
3. Be Christ-like leaders with humility and integrity.
4. Be agents of change in building the nation and the common good of the country.
5. Honor every human being as created in the image of God by appreciating the diversity of the cultures, ethnicities, and traditions within the church.
6. Implement well the tasks of Pastors, such as spiritual, leadership, administrative and Pastoral care
7. A deep and daily relationship with Christ for personal growth characterized by bearing the fruit of the Holy Spirit.
8. Know and develop their gifts, passions, and calling in ministry. Live abundant, intimate, and joyful lives.

## **4. Graduation, Awards & Transcripts**

### **Graduation Requirements**

The faculty approves all candidates for graduation based on:

1. Completion of the requirements of the degree program.
2. Achievement of an accumulative grade-point average of 2.7 (B-).
3. Satisfactory completion of at least a total of 93 units (including Ministry Internship and Integrated Field Education).
4. Settlement of all financial accounts with MEGST.
5. Adequate evidence of Christian maturity and commitment.

### **Annual Awards**

#### ***Principal's Award (MDiv only)***

This award is given to the graduating student who received the highest grade based on his or her performance throughout three academic years. For this award, the candidate must:

- have completed the courses required by MEGST.
- have obtained an overall grade of not less than 3.0.

- have demonstrated and maintained scholastic integrity in all his/her academic performance.
- display the graduate profile.

***Character Award (MDiv only)***

This award is given to the graduating student who is a living testimony of Christ and upholds the ideals of MEGST, as approved by the faculty. For this award, the candidate must:

- have demonstrated satisfactory ministry and character.
- have maintained a cumulative grade point average of at least 3.0.
- show the following overall indications:
 

Character	50%
Spiritual Leadership	30%
Scholarship	20%

***Ministry Award (MDiv only)***

This award is given to the graduating student who has done his/her utmost in school activities during his/her three years of study at MEGST. For this award, the candidate must:

- have demonstrated personal commitment to the work of the Lord and evidenced a servant-hood leadership spirit.
- have demonstrated personal integrity in ministerial performance and academic performance.
- have been actively involved in MEGST activities throughout their study years.

***Academic Award (MDiv only)***

This award is given to a student from each class who received the highest grade. For this award, the candidate must:

- have obtained a grade of 3.5 or above in every course.
- have demonstrated and maintained scholastic integrity in all his/her academic performance.
- display Christian maturity.

***Thesis/Dissertation Award (MTh & DMin)***

Criteria for the best thesis/dissertation are:

- (1) The awardee must maintain a GPA of A- and above in coursework and thesis/dissertation.
- (2) The research must be contextually groundbreaking and the scholarly cutting edge in contributing to Christianity locally and globally.
- (3) The awardee must keep up the graduate profile.

***Transcript (Across all programs)***

No certificate or transcript will be issued to those who fail to pay or settle their accounts on time.

1. Transcripts are released only upon the student's request.
2. Students may request official transcripts of records from the Registrar's Office after accomplishing clearance requirements.

## FINANCIAL INFORMATION

There is no free education at MEGST. Every student must be approved and supported by their respective sending body—church, organization, or the like.

Description	MDiv	MTh	DMin	GDCM	GDWM	MAOL
Application Form	5,000	5,000	5,000	5,000	5,000	-
Admission (once)	50,000	50,000	50,000	50,000	50,000	50,000
IEP Entrance	10,000	10,000	-	-	-	-
IEP Tuition/month	50,000	50,000	-	-	-	-
MEGST Entrance	10,000	10,000	10,000	-	-	-
Registration/semester	10,000	10,000	10,000	10,000	10,000	10,000
Student ID (once)	5,000	50,000	5,000	-	-	5,000
Library/year	10,000	10,000	20,000	-	-	-
Online Resource	20,000	20,000	20,000	20,000	20,000	-
Exam/year	10,000	10,000	-	-	-	-
Retake Exam	40,000	40,000	-	-	-	-
Tuition/course	75,000	100,000	150,000	70,000	70,000	70,000*
Project	-	400,000	600,000	-	-	-
Dormitory/month	20,000	20,000	-	50,000	-	-
Graduation (once)	50,000	50,000	50,000	50,000	50,000	50,000
Transcript	50,000	50,000	50,000	50,000	50,000	50,000
Book Allowance	?	?	?	-	-	-
School Activities	50,000	50,000	-	-	-	-
Uniform	50,000	50,000	-	-	-	-

\* For a detailed explanation, see the MAOL section (p. 29).

**NOTICE:** This fee structure may be adapted for submission to students' individual sponsorship bodies ONLY with the approval of the MEGST office.

## **STUDENT LIFE AND SERVICES**

Campus life falls under the Division of Student Affairs, which oversees student life. The personnel in this division include the Dean of Students, Chaplain, Student Body Association (SBA), and other Sub-Committees, such as the Sports Committee, Literature Committee, and Chapel Committee.

As per the organizational chart, the Dean of Students is accountable to the Principal. The deanship includes overseeing orientation week, student services, the student body, and other student concerns and social activities, and enforcing discipline in the school and dormitories. He convenes the SBA's elected officers of the SBA. He keeps records of individual students' conduct, including misbehavior or other significant events in a student's life that relate to his/her attitudes and relationships. The rest of the division personnel assist the Dean of Students in fulfilling these duties.

### **1. Student Body Association (MDiv & MTh)**

A committee of the SBA is elected to represent the student body, coordinate student activities and outings, and present student concerns to the faculty and administration. It comprises all elected officers from three committees. The officers of the SBA are President, Vice-President, Secretary, Joint-Secretary, Treasurer, Assistant Treasurer, Auditors (one staff and one faculty), elected or auto-Members (auto-members include all Care Group leaders, Dorm leaders, Class Monitors).

#### **Duties/Responsibilities**

##### ***President***

- S/He is the head of the Student Body Association.
- S/He presides over the SBA meeting usually once a month.
- S/He heads the implementation of all decisions made by the SBA through its officers.
- S/He presents any proposal of the student body to the Faculty, MEGST office through the Dean of Students.

##### ***Vice-President***

- S/He is the acting Chairman when the President is unavailable.
- S/He does other duties as delegated by SBA.

##### ***Secretary***

- S/He records all the minutes of regular SBA meetings and any student activity as on School Calendar or the likes.
- S/He keeps and preserves all important SBA documents.
- S/He performs other responsibilities as delegated by SBA.

##### ***Treasurer***

- S/He receives all money intended for the SBA, along with receipts, and deposits it with the MEGST treasurer for safekeeping.
- S/He disburses SBA money according to the budget, or as approved by SBA.
- S/He submits a balanced sheet of cash flow to the auditor as financial reports to the SBA every month and semester.
- S/He fulfills any other work delegated by SBA.

##### ***Auditor***

- S/He audits all SBA financial records.
- S/He carries out other duties as delegated by the SBA.

### **Members**

- They attend the regular SBA meetings.
- They serve as liaisons between SBA and other student groups they represent.

**NOTICE:** All heads of sub-committees work with SBA on all assigned tasks, including overseeing the overall scheduled plans, programs, projects, and activities for the year (Prayer Day, Sports, Emphasis Weeks, etc.).

### **Qualifications & Election of SBA**

#### ***All the nominees must:***

- Be above reproach (cf. Exo. 18:19-23; 1Tim. 3:1-13; Titus. 1:5-9)
- Have fully registered for the current semester with an academic load of at least 9 units.
- Have completed the equivalent of at least one year of study or 24 units.
- Have maintained a grade point average of 2.7 in each semester. Failure to do so will mean forfeiting his/her position.

#### ***Election Procedure:***

- The Dean of Students is to form the nominating committee at the end of the second semester of the current academic year.
- The nominating committee is to post the list of its nominees and of other students to run for any of the elective offices, and must post all official nominees as soon as possible.
- Voting is to be done by secret ballot on the same day.
- The members of the nominating committee will count and announce the election results on the same day.
- The Dean of Students will publicly announce all officers on the same day and also post notices on designated bulletin boards.

## **2. Moral Standards and Dress Code (MDiv & MTh)**

Because of the biblical demands of discipleship, all MEGST students are required to maintain excellent conduct, consistent with evangelical and biblical standards. Therefore,

1. Students must avoid misconduct such as smoking, chewing betel, drinking alcoholic beverages, or taking drugs.
2. Any student found guilty of a serious moral offence (such as adultery, sexual misconduct, criminal acts) and any student who drinks alcoholic beverages or uses illegal drugs will be asked to leave without any warning.
3. MEGST comprises diverse racial groups with different cultural backgrounds and denominations. Students should treat each other with respect and consideration. They should respect each other's cultures, traditions, and positions.
4. Sexual harassment, either in the form of physical violence, jokes, insinuations, or unwelcome attention that in any way demeans the other person, is unacceptable.
5. Any student who misbehaves towards any teacher will be reprimanded or prohibited from studying. They should also be gentle and polite in interacting with others.
6. Every student must have the school uniform before the end of the first semester.
7. Students are required to be neat and tidy in their dress and appearance. For the classroom, library, and office, male students must wear dress shirts or traditional formal dress, and female students must wear longyi, traditional dresses, or skirts that cover the knees. On sports and recreation days, such as picnics, casual dress is permissible. In every chapel service, MEGST requires the preacher and chairperson to wear proper attire. Traditional dress is highly appreciated.

8. Any student after two warnings from the Dean of Students for the following reasons will be suspended for at least one semester of his/her regular study for frequent absences from class, failing to participate in any MEGST activity, and irregularities in the coming in and the going out of the school during vacation.

### **3. Rules for Dormitory Students (MDiv & MTh)**

1. Every enrolled student shall avoid political activity that may jeopardize MEGST. The college is an apolitical institution.
2. Drinking alcohol, smoking cigarettes, chewing betel nut, and all sorts of behavior against Christian moral standards are strictly prohibited in dorms and all MEGST premises.
3. Every dormitory student shall keep the peace with neighbors. If s/he has any evident accusation reported from the local authority, s/he will be expelled immediately from the dorm or MEGST, or both.
4. The students shall maintain silence in the dorm to avoid disturbing others. Total silence from 10 PM to 5 AM is a must. Students shall be at the dorms by 8:00 PM without fail.
5. Any dormitory student who has an emergency case to go out or stay outside the dorm after 8 PM shall obtain permission from the Warden in advance. Students who go outside casually shall sign in the "Out-pass Record," checked by dorm leaders.
6. The students shall use all facilities provided by MEGST with care and gratitude. Any destruction of MEGST property in the dorm will result in a heavy fine.
7. The students shall treat each other with thoughtfulness and respect. No student shall host any family member or friend from outside the dorm for the night.
8. The students shall regularly share their spirituality with others by holding weekly devotion in the dorm and participating in the recommended home-cell activities. The permission of the Warden(s) must be obtained in advance through the dorm leader(s) if someone has to miss these scheduled activities.
9. The students shall follow the "No fee, No food" policy. They pay the dorm fee, mess fee, and monthly meter bills to the dorm leader on time to continue living in the dorm.
10. No male student shall visit the female dorms, or vice versa, without the Wardens' request or permission.
11. Students shall keep their rooms, beds, desks, chairs, books, and clothes neat and tidy.
12. The Dean of Students or any assigned faculty member may visit dormitories for an inspection at any time as a surprise check.

**NOTICE:** Any student found guilty of breaking any of the above rules may be expelled from the dormitory or seminary, or both.

### **4. Holistic Growth and Development (MDiv & MTh)**

Holistic growth is a high priority, and MEGST seeks to maintain standards of integrity in academic work, in ministry, and in community relationships. That is why all students are to keep themselves "above reproach" (1 Tim. 3:2-7) in their personal lives and conduct. Chapel Services, Prayer, and Thanksgiving Days, Spiritual and Mission Emphasis Weeks, Care Group meetings, one-on-one mentoring, and ministry engagement are intended to foster spiritual growth. MEGST affirms that corporate spiritual life is both biblical and necessary for a balanced life.

#### **Mentoring**

The Great Commission is to make disciples (Matt 28:18-20). Mentoring (which includes discipling) will teach and equip students to be mentors by first being mentored themselves and then by mentoring others. The goal is that students will grow in

Christlikeness and become equipped for ministry; in heart (spiritual life), head (knowledge and learning), and hands (practical ministry skills). Practically, students will meet with their mentors once a week during the semester.

Students can receive counsel from faculty and staff members. All faculty members and administrators will endeavor to give friendly and understanding guidance. Each full-time faculty member is responsible for academic guidance and for providing a measure of spiritual, emotional, and social counsel to students.

### **Chapel**

Worship in the chapel is central to the life and purpose of the MEGST community. All students are required to attend chapel services where faculty, senior students, and guest speakers preach. Faculty, staff, and students are expected to attend unless office assignments or serious illness prevent any of them from doing so. No leave will be given on any special days. Sick students who request leave from the Chaplain must have approval from the dorm monitor. Any student who is absent from the chapel service more than twice must consult the Chaplain later for any action.

### **Care Group**

‘Care Groups’ are formed to care for one another both socially and spiritually. This is the place to show love and concern for other members. Each group meets in an assigned room every Friday morning to praise God and to pray for each other. Each group has two or more faculty mentors to guide students in their walk of faith. To foster deeper intimacy and relationships, smaller groups form within each care group. This activity is one of the central parts of the biblical holistic mission of God. Each group is given autonomy to design and implement activities for its own group. MTh students who are daily commuters must attend this gathering at least once a month during thesis writing.

### **Local Ministries**

There are numerous opportunities for students to get involved in church-related ministries in Yangon. MEGST urges all students to lead balanced lives in spirituality, study, and practical ministry. MDiv I and II students are requested to submit a weekly ministry report, and MDiv III students are to complete the IFE course, respectively.

If a student wishes to be away from the dormitory for ministry reasons on weekends on a regular basis, s/he must present an official request letter from his/her respective church, mission organization, or seminary to do so. Any student who wishes to visit his/her family or relatives during the weekend must inform the Warden and Dean of Students. A visit of this nature is allowed only once a month.

### **Outings and Recreation**

MEGST Christmas is celebrated every year with a special day of fellowship and recreation. Students also play soccer during the rainy season, with teams organized by the Care Groups. In addition, the school sets aside one day per semester for Sports Day, which includes indoor games. These activities are planned by the Student Council in conjunction with the faculty and staff.

### **Inter-Seminary Fellowship**

MEGST is a highly group-oriented institution and allows the student body to participate in fellowship activities with other seminaries, churches, and Christian organizations. This may include a seminar, workshop, sport, etc.

## THE LIBRARY

The library holds more than 21, 000 volumes. The library catalog can be accessed online at [www.library.megst.org](http://www.library.megst.org). It is principally for the use of students, faculty members, and staff. Any non-MEGST student desiring to use any of the library must first secure permission from the Librarian and enjoy library privileges according to accepted guidelines.

Working Hours:	Monday- Friday	8:30AM - 4:30PM
Lunch Break	12:30AM - 1:30PM	

**NOTICE:** The library is CLOSED on Saturdays, Sundays, and the prescribed holidays in the MEGST Academic Calendar.

### 1. Student ID or Library Card (MDiv, MTh, DMin, MAOL)

Each student must obtain a Student ID Card, which also serves as the Library Card, from the librarian. This is required for checking out books because the MEGST Library uses “Classification System and Computerized Bibliographic Data.” The loss of an ID card must be reported immediately. Only then will a replacement be issued two weeks after the report.

Borrowing privileges are:

- Faculty : Maximum 10 books for 30 days (renewable)
- MDiv Student : Maximum 7 books for 7 days (renewable)
- MTh Student : Maximum 10 books for 7 days (renewable)
- DMin Student : Maximum 10 books for 7 days (renewable)
- MAOL Student: Maximum 3 books for 7 days
- Alumni : Maximum 3 books for 7 days

### 2. Library Regulations

MEGST uses the Library of Congress (LC) system. Searches for library materials can be done on a computer. The library has adopted the open-stacks system. The user may freely go to the shelves and select the books they need or want to borrow.

1. The student or borrower must bring ID to use the library. It is a “**No ID, No Entry, No Checkout**” policy. This ID is a lifetime library card after graduation.
2. No Card is transferable. If any student or borrower uses someone else’s ID Card, both will be suspended from library privileges for one semester.
3. It is a place for studying, reading, and learning. It is NOT a place for visiting friends. Therefore, “SILENCE” is the golden rule.
4. Idle conversation, loud laughter, and other unnecessary noise must be avoided. Group discussion can be made with the Librarian’s approval and allocation.
5. Littering, eating, and drinking are strictly prohibited.
6. Only stationery is allowed inside the library. Other personal belongings are to be left at the library counter.
7. Books and other materials must be checked out properly.
8. No book or any resource can be checked out for loan to others.
9. Scheduled hours for lending circulation books and TR books must be strictly observed.
10. All borrowed books must be returned on or before the due date.
11. All library materials borrowed for photocopying must be properly checked out.
12. All returned books must be placed at the book-truck, but Reference books, Periodicals, and New Acquisition on display books must be returned to the right shelves.
13. Newspapers, journals, and magazines must be returned to the display shelves on their assigned slots.

14. Do not write or underline in books, nor cut anything from periodicals or newspapers. If you do, you will be fined heavily.
15. Do not move furniture without permission.
16. No permanent desks are assigned to students in the library. No student must keep his/her personal belongings on desks, as others may need to use them.

### **Fine and Actions**

**Book Care:** A student is responsible for all books checked out in his/her name. If any item is damaged, he/she will be required to replace the same book, or he/she shall pay 2 times of current price.

**Damaging or Stealing Library Property:** The defacing, mutilation, theft, or loss of any library material or property requires the violator to replace it or pay a fine equal to 5 times its current value. Anyone found to have damaged library materials will be charged accordingly.

### **Surcharge for Unpaid Fines/ Delinquency in Returning Books**

A fine is due when overdue books are returned. If, for some reason, a fine cannot be paid immediately, the amount will be noted, and notices will be sent each week. The second notice becomes the FINAL NOTICE, and the fine must be paid within 24 hours. A daily surcharge will be added to the fine after the final notice. If there is continued delinquency in returning books or in paying fines, library privileges will be revoked. The student may not check out books or library materials until the account due is paid.

## **3. Collection Categories**

### **General Circulation**

These books can be checked out with an ID Card.

1. Students may not borrow another book while their books are overdue.
2. A one-week loan may be renewed once, provided no one else needs the book. A second renewal is allowed only if the book is still available three days after its return.
3. Take note of the due dates of the books you have borrowed. A fine of Ks. 200/day is charged per book until the book is returned. Sundays and official holidays are not included in the computation.
4. Any person who loses or fails to return a book within a week after the due date or recall must replace it with the same title, pay its current replacement value, or replace it within 30 days with another title to be selected by the librarian.
5. The Librarian can call any checked-out book at any time, even before the due date.
6. Every semester, on the last day of the final examination, all books and other materials must be returned.

### **Temporary Reserved Books (TR)**

Prescribed texts and other relevant books are reserved on the TR bookshelf. These are textbooks and collateral reading materials recommended by MEGST faculty as required reading. These books can be checked out for a night, depending on the demand.

Borrowing these TR books can be done as follows:

1. A limit of 2 books may be signed out for two hours at a time. If there are no holds on the books, there is no limit on how many times they may be renewed, but they should be renewed every 2 hours.
2. All reserved books are strictly for overnight, library, and classroom use only. However, when faculty deem it necessary, reserved books may be taken from the library for classroom use during class hours.

3. Reserved books on overnight loan must be returned on or before 9:00 AM on the next working day.
4. Any student who fails to return a reserved book must pay a cash fine.

### **Reference Books (Library Room Use Only)**

All books marked with REF on the spine of the book are part of the MEGST Reference Books Collection, including handbooks, encyclopedias, dictionaries, commentaries, biographies, and other works in the same category. This section also has some books written in local languages. Reference books are “Library Room Use Only.”

### **Theses and Dissertations**

These cannot be reproduced in any manner without written permission from the author. They are all “Library Room Use Only.”

## **4. Services and Security**

### **Printing and Photocopying**

Students may use the MEGST printer and copier only for assignment purposes at a charge. Permission to photocopy books must be obtained from the Librarian, as some books cannot be copied for technical reasons.

### **Book Store**

A limited supply of selected books is available for sale. Required textbooks for courses at MEGST may be purchased at this bookstore or from the professor. Other books are also on sale. These books are sold at reasonable prices, and special sales are occasionally offered.

### **Security of Premises**

MEGST office and classrooms are open daily from 8:00 AM to 5:00 PM. They are closed on Saturdays and Sundays. No one is allowed to remain on these premises after scheduled hours, except during official functions and special events upon request and with permission.

### **Use of MEGST Facilities**

The chapel can be rented for part-time events at a charge. Any organization or social group other than the MEGST community may apply and use Chapel and MEGST facilities.

## MASTER OF DIVINITY (MDiv)

This is the main program of MEGST, designed for a three-year program. Any student interested in majoring in a subject can study for one more year after the MDiv program.

### 1. Qualifications & Requirements

1. Any bachelor's degree (BA, BSc, BTh, BD) or equivalent degree.
2. Official transcripts of credits from colleges attended.
3. A complete 'Application Form' set, and
  - A health certificate indicating the applicant's physical fitness.
  - A statement indicating how the studies will be financed.
  - Letters of reference from:
    - (a) The applicant's pastor or head of ministry
    - (b) Church Deacon/Elder
    - (c) Former teacher or professor
  - An essay about **750 words** (3 pages) with the following points:
    - (a) A brief history of family background
    - (b) A brief testimony of conversion experience
    - (c) Personal vocational call and ministry experiences
    - (d) Reasons for coming to MEGST
    - (e) Definite ministry objectives after graduation
  - Two recent passport-sized photos

### 2. Special Track

Students who excel in their first-year performance, have matriculated, and have a BTh background can apply for a two-year track to complete this integrated program after the first academic year. Yet, the Academic Committee's decision is final to allow the two-year track.

## MASTER OF THEOLOGY (MTh)

### 1. Qualifications & Requirements

Students whose first language is not English are required to pass both the entrance and comprehensive exams to enter the MTh. In addition, MTh students are expected to have done Greek, Hebrew, or Pali in their former degrees.

1. The applicant must have a BD or a master's degree with a GPA of B+.
2. The filled-out application form must be returned to the office with:
  - a) 2 recent passport-size photographs
  - b) Official transcripts of all college works
  - c) A letter of sponsorship
  - d) A doctor's recommendation letter indicating physical fitness.
  - e) Recommendation letters from:
    - i) Applicant's employer
    - ii) Former teacher
    - iii) Any respectful Christian leader
  - f) A written statement including the following points:
    - i) family background
    - ii) conversion experience
    - iii) vocational call
    - iv) reasons for coming to MEGST
    - v) definite ministry objectives after graduation

### NOTICE:

- (1) MTh students who stay in the dorms are expected to get fully involved in all activities—chapel, care groups, mentoring, and student activities. They are expected to be mature enough to set an example to MDiv students in all aspects.
- (2) While writing a thesis, MTh students who are daily commuters are expected to participate in the care-group meeting once a month without fail.

### 2. Course Design

This is a two-year postgraduate program with coursework and thesis writing. After completing 8 courses in the first year, students may begin their research. After completing the thesis, students need to take one major course, which can be either in class or self-study.

1. MTh with thesis: The student will complete 8 courses and a thesis that is the credit-hour equivalent of 4 courses.
2. MTh with research essay: The student will complete 11 taught courses and a research essay equivalent to 1 taught course credit.

The students who have successfully completed coursework (8 subjects) in their first year and maintain an overall grade of at least (B-) are eligible to begin writing their thesis (12 Units with 35,000-40,000 words). The thesis is designed to demonstrate the student's competence in his or her area of specialization. It should address the topic in a manner comparable to a paper published in an academic journal. It should fulfill all the requirements and procedures outlined in MEGST's thesis manual—format style, footnotes, bibliography, and length of the thesis.

Before students write their thesis proposal, they need to meet with their Head of Department to discuss initial research. A research proposal can begin as soon as a student is eligible to write a thesis proposal. They will receive a letter of acceptance to MTh from the Academic Dean. The student should work closely with the Head of the Department or the assigned professor before defending the thesis proposal. They need to submit their final draft

in the second week of January, and their proposal defence will be held in the fourth week of January. The whole thesis must be submitted in the last week of November every year.

### 3. Major Studies

Major objectives are:

1. To deepen knowledge in theology through specialized study, personal work, and research.
2. To focus primarily on contextual theology without denying the importance and significance of classical theologians and their contributions to our churches today.
3. To study current scholarship of Western and Asian theologians to understand the uniqueness of Christian theology.
4. To make a scholarly contribution to developing theology for Myanmar.

#### MTh in Theological Studies

This major is designed to enable theological reflection on current theological issues, the theological teachings of the Bible, and their implications for the church today. Although this program offers a wide range of theological subjects, it focuses on contextual theology, addressing the church's current theological issues in light of the Bible.

#### MTh in Inter-cultural Studies

This major is designed to enable students to understand mission as fundamental to the Christian faith, to build their capacity to conduct research independently, to equip missional leaders, and to respond to issues with missiological concern in the Myanmar context. It is a two to three-year research-level postgraduate program with thesis writing.

The objectives are:

1. To equip men and women for theological institutions and for leadership in various church-related ministries.
2. To understand the biblical, theological, historical, sociological, and anthropological foundations for missionary ministry.
3. To articulate a philosophy of missionary ministry and develop appropriate strategies for a cross-cultural setting in Myanmar.
4. To be able to write resourceful research and engage in critical thinking and theological reflection in at least one core area of intercultural studies.

### 4. Tentative Courses and Schedule

#### MTh with Thesis Writing

Courses/Works	Date	Year
1. Research and Writing Methods	June	I
2. Transformational Learning	July	I
3. Advanced Study on Buddhism	August	I
4. Opportunities and Challenges Facing Migrant Churches	September	I
5. Biblical Theology of Mission	October	I
6. Urban Mission	November	I
7. Advanced Hermeneutics	December	I
8. History of Missions	January	I
Submission: Thesis Title with Prospectus for Approval	February	I
Proposal Writing with Mentor	March-May	II
Proposal Defense	May (4 <sup>th</sup> week)	II
Writing Thesis and Submitting Final Draft	June-November	II
Examiners' Reading	December	II

One core course + Thesis Revision	January	II
Thesis Binding before Graduation	February	II

### **MTh with non-Thesis Writing**

<b>Courses/Works</b>	<b>Date</b>	<b>Year</b>
1. Research and Writing Methods	June	I
2. Transformational Learning	July	I
3. Peace Studies	August	I
4. Opportunities and Challenges Facing Migrant Churches	September	I
5. Biblical Theology of Mission	October	I
6. Urban Mission	November	I
7. Advanced Hermeneutics	December	I
8. History of Missions	January	I
9. Gospel and Culture	June	II
10. Guided Study	July	II
11. Advanced Study on Buddhism	August	II
12. Cross-Cultural Communication	September	II
12 Credited Project Paper (pp 60-70)	October-January	II

## DOCTOR OF MINISTRY (DMin)

### 1. Design and Objectives

As DMin is a professional program designed for those who are actively involved in vocational ministry, it is a non-residential program that enables students to complete a post-graduate course of study in higher education while remaining in their professional careers. It prepares ministers to practice ministry effectively and meaningfully through the ongoing integration of theory and practice. It also trains ministers to develop mature, effective leadership skills and competencies to manage a church or ministry/organization. This program equips students to achieve the learning outcomes.

Upon successful completion, a student will be able to:

- evaluate their own personal, spiritual, and professional development
- assess and construct biblical concepts in contemporary contexts
- conduct professional applied research in their chosen field of study
- enhance identified ministerial skills such as communication, leadership, and administration
- communicate God’s Word effectively in both oral and written forms
- contribute to the practice of ministry—local churches and parachurches with impact.

### 2. Qualifications and Requirements

1. MDiv or equivalent degree from an accredited institution with a 3.0 grade point (B) average or above for postgraduate studies.
2. At least 4 years of ministry experience since the completion of the first master’s degree.
3. Application Form may be submitted during March-July every year, and 31 July is the deadline every year.
4. Entrance exam and personal interviews take place in August every year.

The Program requires 24 credit hours of coursework (= 8 courses) and 12 credit hours of dissertation. The total 36-credit-hour program normally requires three years of study, with a six-month module for each course. In the first two years, two courses are taken each semester, requiring a total of four weeks of study at MEGST each year (two weeks for two courses during the semester break and another two weeks for two courses in summer). Students who have successfully completed coursework in two years with an average B for all coursework are eligible to write a dissertation.

The final draft of the dissertation should be submitted by the last week of November for examination by the external reader. The dissertation should be between 50000 and 60000 words, excluding contents, bibliography, and appendices.

**NOTICE:** All DMin students are expected to attend Chapel Services whenever classes are in session without fail.

### 3. Tentative Courses and Schedule

<b>Courses/Works</b>	<b>Date</b>	<b>Year</b>
Entrance, Interview, Admission, and Registration	August	
1. Research and Writing Methods 2. Opportunities and Challenges Facing Migrant Churches	September	I
3. Christian Worship Renewal 4. Church and Society	March	I
5. Biblical Preaching 6. Peace Theology	September	II
7. Pastoral Counseling 8. Issues Facing Myanmar Churches	March	II

Submission: Dissertation Title with Prospectus for Approval	August	II
Proposal Writing with Mentor	September	III
Proposal Defense	December (1 <sup>st</sup> week)	III
Submission: Dissertation (Draft)	August	III
Examiner's Reading	Sept-Oct	IV
Final Defense	November	IV
Revision and Approval of Dissertation	January	IV
Binding before Graduation	February (1 <sup>st</sup> week)	IV

## GRADUATE DIPLOMA IN CHILDREN MINISTRY (GDCM)

### 1. Program Description and Design

This program equips Christians (predominantly lay members) to serve young people with knowledge gained from the Bible, Theology, Psychology, and Developmental Theories, and to prepare them for practical ministry with children. The teachers are experts from local and international fields. Each teacher must have a master's degree or above.

It is especially designed to meet the educational ministry needs of local churches, especially for children (ages 0 to 18). This program is especially suited to lay members of the church and to those interested in serving young people (ages 0 to 18).

### 2. Teaching Methods and Durations

This is an online program, using Zoom classes. The teaching medium is bilingual (English and Burmese). Coursework materials (texts, PowerPoint slides, papers, and all the assignments) are in English. Students and teachers will use Google Classroom to share their texts and materials, including student assignments. Moodle or Google Classroom will be used to deliver class materials and to submit assignments. So, students should have reliable internet access, a laptop or reliable device, and a safe, quiet place for online learning.

The duration is 9 months (May-January). One course (3 credits) will be offered for two weeks (3 hours per day, 6:30 pm to 9:30 pm), on weekdays only. It is a nine-month course (May to January), and the study duration is 1 to 3 years. After 3 years of study, students cannot enroll in any subject.

### 3. Qualifications

The applicant should have a bachelor's degree (BA, BTh, or equivalent degree or above) and be able to use Google Classroom or Moodle.

No entrance examination

### 4. Courses and Requirements

Students must attend each course for 10 days, 3 hours per day. After the coursework, students need to complete their assignments over the next two weeks. Each course will last a month (two weeks for class and two weeks for assignments).

Tentative courses of the program are as follows.

No.	Names of the Subjects	Credits	Dates
1	Child Theology	3	May
2	Bible Introduction and Interpretation	3	June
3	Children, Church, and Mission	3	July
4	Parenting	3	August
5	Holistic Child Development	3	September
6	Simply the Story	3	October
7	Teaching Methods	3	November
8	Child Philosophy and Counseling	3	December
9	Curriculum Development	3	January

#### NOTICE:

(1) If a student is absent from a course for 3 days or 9 hours (for any reason), the student is automatically dropped from that course.

(2) Students who complete the required courses with an average of B- are eligible to be candidates for graduation.

## **GRADUATE DIPLOMA IN MARKETPLACE MINISTRY (GDWM)**

### **1. Program Description**

Launching in the first week of October 2026, this new program is designed for Christians working in all kinds of workplaces (salaried workers, unpaid homemakers, or volunteers, etc.). It not only helps them reflect on and evaluate the importance of their occupations and everything they do through Biblical teachings and the teachings and sermons of great Christian leaders in church history, but also helps them learn how to work together in the best possible way with people who have different beliefs and faiths from their own.

### **2. Courses and Teaching Methods**

Tentatively, the courses include:

- Biblical Theology
- Biblical Interpretation
- The Cross and Salvation
- The Church, Spirit, and Last Things
- Comparative Worldviews
- Discipleship in the Workplace
- Faith at Work
- Issues in the Workplace
- Conflict Resolution in the Workplace

Teaching will mainly be conducted through Zoom and Google Classroom. It is a program that lets you continue your job while “killing two birds with one stone.” Purely online program, it takes approximately one and a half years (October– February) with 9 courses, which will be taught in bilingual (Both English and Burmese) by experts in their fields, with MDiv degrees or higher. Most of the books used in teaching will be in English.

### **3. Qualifications and Requirements**

(1) Anyone who has completed a bachelor’s degree (BA, BSc, BTh, BD, or equivalent or above degree holder) may apply.

(2) If you are facing the following questions, which are common in the workplace, this program is for you.

- Isn’t Bible school meant not only for full-time ministers, but also for all ordinary believers?
- Are you a Christian engaged in various kinds of occupations (salary earners, volunteers, homemakers, childcare workers, etc.) who wants to understand the importance of your work in God’s Kingdom?
- In a country with diverse races, religions, and cultures, are you struggling to work harmoniously and appropriately with people who have different beliefs, ethnicities, and religions from yours?
- Amid many differences, how should you work, interact, and live according to your faith?
- What should you know and prepare to understand and respect the beliefs and worship practices of others?
- To what extent should you accommodate your own beliefs, and in which areas or aspects should you stand differently?

#### **NOTICE:**

(1) If a student is absent from a course for 3 days or 9 hours (for any reason), the student is automatically dropped from that course.

(2) Students who complete the required courses with an average of B- are eligible to be candidates for graduation.

## MASTER OF ARTS IN ORGANIZATIONAL LEADERSHIP (MAOL)

A joint program offered by MEGST and Development Associates International (DAI), it is designed for a three-year term. A distance program and self-guided study of materials with assignments submitted to facilitators online, it requires a cohort learning model (of 25-30 students in one cohort) twice a year, where courses are introduced by the facilitators. The degree is awarded by MEGST.

### 1. Qualification & Requirements

1. Bachelor's Degree in any field or above
2. Christian with a vibrant faith with 3 years of leadership experience.
3. Proficiency in English to MA level, written and spoken, who is:
  - A leader of any Church-related Ministry or any NGO
  - Aware of the need to further your education and training in an ever-changing world.
  - Engaged in work, you cannot stop to go back to school full-time.
  - Interested in reflecting on your various leadership experiences with other leaders facing similar challenges.
  - In search of new spiritual input and managerial knowledge for your ministry and work.
  - Committed to following the principles of Jesus Christ in your leadership role.

### 2. DAI Core Values

**DAI is committed** to effectiveness, integrity, humility, partnering, mentoring, holism, biblical standards, and reaching those with the least access.

**DAI seeks to model leadership** that is rooted in integrity and effectiveness. (Pro 11:3: 10:9)

**DAI's priority is Christian leaders** who have the least access to spiritual, human, and material resources (Matt 28:18-20; 25:40, 45).

**DAI seeks to serve** churches, organizations, and individuals with humility and respect for their calling before God (2Ch 16:9; Zec 4:6-10)

**DAI is committed to partnering** with others who seek to enhance all members of the Body of Christ, regardless of their national origin, gender, role, or ethnicity (2Th 1:11-12).

**DAI affirms that leadership development is a lifelong process**, done primarily on the job, through mentoring, with Christ as the ultimate model and mentor (John 15:4-11).

**DAI will always endeavor to uphold biblical standards** as the true measure of all leadership, not cultural standards, while recognizing as essential the adaptation of language, style, and form in communication (2Pet 1:3-8).

**DAI affirms the holism of the Kingdom**, where there is no dichotomy between evangelism and personal and social transformation (Luke 4:18-20; James 2:26; Matt 21:43).

### 3. Course Modules

#### YEAR ONE

##### Semester I

##### Module 1

LEAD 511: Leadership: Making Human Strength Productive

##### Module 2

LEAD 522: Teaching & Learning for Impact

##### Semester II

##### Module 3

LEAD 521: Strategic Thinking

##### Module 4

LEAD 532: Women in Leadership & Ministry

#### YEAR TWO

##### Semester III

##### Semester IV

Module 5  
LEAD 531: Integrity & Finance  
Module 6  
LEAD 541: Spiritual Formation

Module 7  
LEAD 652: Ethics for Living & Leading  
Module 8  
LEAD 542: Conflict Management &  
Resolution

#### YEAR THREE

##### **Semester V**

Module 9  
LEAD 533: Research Methods

Module 10  
Course Elective

##### **Semester VI**

Module 11  
LEAD 622: Culture, Ethnicity &  
Diversity  
Module 12  
Course Elective  
LEAD 670 Thesis/Research/  
Project/Dissertation

#### **4. Fees Structure**

Admission : 50,000 Ks (One-time only)  
Registration : 10,000/semester

##### **Three Residency Classes (in-person)**

Tuition Fees : 500,000 Ks/semester  
Residency Fees : 500,000 Ks/semester (Admin Fee + Accommodation + Food)

##### **Three Hybrid Classes (partial in-person + partial virtual)**

Tuition Fees : 500,000 Ks/semester  
Administration Fees : 200,000 Ks/semester

**NOTICE:** Students are responsible for the transportation costs for residential classes.

## CONCLUSION

The content of this Student Handbook is generally valid for the current academic year. Any rule, regulation, policy, or practice described in it is subject to change without prior notice. If a change occurs, it will be communicated to students as soon as possible.

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Join MEGST New and Info (Messenger & Viber Groups)

Visit our website: [www.megst.org](http://www.megst.org)

No. 57, 4-6 Floors, Kabaraye Pagoda Rd, Yaetarshey Block, Bahan Township, Yangon.

**The Student's Pledge**  
(for Orientation use only)

All students at MEGST must sign this pledge.

I, the undersigned, hereby pledge to abide by the following declarations:

1. I shall devote my time and energy to my studies and meditation on the Word of God.
2. I shall abide by MEGST's rules and regulations.
3. I understand that admission to MEGST is provisional and does not automatically imply acceptance as a candidate to a particular degree.
4. I shall not take part in any political activity that will jeopardize my seminary.
5. I shall submit to the rights of MEGST administration to take any appropriate action if, in their judgment, my behavior, character, or doctrine is contrary to the spirit and emphasis of MEGST.
6. I shall accept the decisions of the MEGST Academic Committee and will abide by the academic, moral, and social standards of MEGST.
7. I understand that the school authority has the right to suspend or terminate my studies if I fail to abide by this pledge.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_